

SHAREHOLDER COMMUNICATION POLICY

1. PURPOSE

This document sets out the Shareholder Communication Policy that has been implemented by the Board of Windlab Limited ACN 104 461 958 (**Company**).

2. GENERAL

The Board is committed to ensuring that:

- (a) all shareholders have equal and timely access to material information concerning the Company; and
- (b) all Company announcements are factual and presented in a clear and balanced way.

3. COMPANY WEBSITE

All disclosures made to the ASX, and all information provided to analysts or the media during briefings, will be promptly posted on the Company's website.

The Company's website also includes or will include:

- (c) general information regarding the Company and its activities; details of each director and senior executive, including names, roles and responsibilities, details of any conflict of interest, position association or relationship);
- (d) notices of future general meetings, including any explanatory material which accompany the notice;
- (e) announcements made by the Company in the previous 3 years (including reports of general meetings);
- (f) the half-yearly and annual reports of the Company for the previous 3 years;
- (g) the Chairman's address at the annual general meeting for the previous 3 years; and
- (h) the constitution, all corporate governance policies, board charter and charters of each committee.

4. OTHER COMMUNICATION CHANNELS

The Company's website is the primary source for communication with shareholders. Other channels for communication are:

- (a) the Company's annual report; and
- (b) the Company's annual general meeting and other general meetings.

5. ANNUAL GENERAL MEETINGS

- (a) Shareholders are encouraged to attend and to actively participate at annual general meetings to ensure a high level of transparency and scrutiny of the Company's strategy and goals.

- (b) The Company will invite the Company's auditors to annual general meetings to answer shareholder questions about the conduct of the audit and the preparation of the auditor's report.

6. SHAREHOLDER QUERIES

Shareholders with queries about procedures at shareholder meetings, matters being considered at meetings or other issues relating to communications between the Company and its shareholders, are encouraged to contact the Company Secretary whose contact details appear below:

Company Secretary
T: +61 2 6175 4615
M: +61 437 799 172
E: company.secretary@windlab.com

Adopted by the Board of Windlab Limited
22 June 2017