



DEPARTMENT: Corporate (Windlab Africa (WAF))
JOB TITLE: Financial Director (of WAF)
REPORTS TO: Managing Director (of WAF)
LOCATION: Cape Town, South Africa (with regular travel into Africa)

Windlab Africa (WAF) is an African renewable energy company, based in South Africa but with operations in Tanzania and Kenya (and aspirations to rapidly expand into additional East and Southern African countries). WAF is a newly established subsidiary of Windlab Limited, and Australian publicly listed international renewable energy business. WAF is a growing entity which is run by a small and dynamic team across multiple geographic locations.

POSITION SUMMARY

To lead the financial, administration and corporate governance aspects of WAF across all WAF jurisdictions. The position includes all responsibilities traditionally associated with the role of Financial Director and includes (but is not limited to); company secretarial duties, compliance management of all company entities, Workplace Health and Safety (WHS) matters, Human Resources and capital management. Experience in doing business in multiple jurisdictions in Africa is a core competency of this role, and the role will suit an individual that is comfortable to work independently in a dynamic environment.

KEY RESPONSIBILITIES

The key roles and responsibilities of the Financial Director (FD) are summarised below:

- Financial planning, monitoring, management and reporting, including management and development of financial, risk and accounting policies, systems, processes
- Reporting and accounting as per regulatory and legal requirements including taxation, annual report and accounts for all company entities, including multiple international subsidiaries
- Cashflow management across the whole organisation
- Capital management, including sourcing, administration and rationing to meet the strategic aims of the business
- Provide active support to the MD and executive team in the day to day running of the business
- Provide assistance and guidance to the MD on corporate transactions and international compliance matters
- Company secretarial duties and compliance matters for all company entities
- May act as Director of subsidiaries and oversee all local compliance matters
- Implementation and oversight of financial staff performance management and development processes, as required
- Financial staff management, motivation, training, recruitment and selection
- Development of corporate structuring strategy to optimise taxation and value outcomes for the business and shareholders
- Management of Auditors and other corporate and financial advisors
- Contributing to strategic planning and development as a member of executive team
- Preparation of and presentation to the Board of key business financial and operating performance measures
- Other areas of responsibility: company insurance, import/export administration, licensing, contracts and agreements, legal areas and activities, corporate level negotiations (eg premises, plant, trading, acquisitions and divestments, disposals), major supplier/customer/partner relationships, regulatory bodies relationships and strategies, approvals and accreditations
- Provision of all necessary financial information to the Shareholders of WAF for the purpose of statutory reporting
- Provide leadership to the team and support on sourcing and contracting grant funding assistance for project development

PERSONAL ATTRIBUTES

- Possess high ethical standards, exhibiting honesty and integrity
- Accurate, cost conscious and stingy
- Self-starter with strong work ethic who can thrive in autonomous settings
- The capacity and willingness to perform hands-on tasks
- Strong commercial acumen and an ability to think and act strategically in order to maximize opportunities for the business
- Flexible working style, able to work at a variety of differently levels both inside and outside the organization
- Team player
- Availability and willingness to travel extensively both within Africa and outside Africa at times
- Comfortable travelling and doing business in Africa
- Attention to detail including adherence to company procedures

SKILLS

- Excellent numerical skills
- Proven ability to influence and persuade to achieve desired outcomes
- Strong analytical, problem solving, and negotiation skills
- Strong oral and written communication skills
- Excellent organizational, planning, and prioritization skills
- Effective and positive communication across all cultures

QUALIFICATIONS & EXPERIENCE

- Minimum Bachelor's Degree
- Chartered Accountant or equivalent professional qualification
- >5 years post qualification experience in a commercial organization, or in a commercially focused role in a top tier accounting firm
- Relevant experience in doing business in multiple jurisdictions in East Africa, including tax structuring
- Experience in establishing new businesses across multiple jurisdictions
- Experience in recruiting, training and managing a team of finance and support staff

Applications should be submitted to africajobs@windlab.com. Closing date: 22 February 2019.