



DEPARTMENT: Corporate (Windlab East Africa (WEA))
JOB TITLE: Financial Director (of WEA)
REPORTS TO: Managing Director (of WEA)
LOCATION: Cape Town, South Africa (with regular travel into Africa)

Windlab East Africa (WEA) is a subsidiary of Windlab Limited, a global renewable energy company (with headquarters in Australia). Windlab specializes in the identification, development, implementation and operation of utility-scale wind and hybrid (wind, solar and battery) projects. WEA is based in South Africa (Cape Town) with regional offices in Kenya and Tanzania, and business activities across Tanzania, Kenya, Ethiopia and Zambia. WEA is a growing entity which is developing a large portfolio of wind and hybrid renewable energy projects (largely greenfield projects) across the East African region.

POSITION SUMMARY

The Financial Director (FD) leads the financial, administration and corporate governance aspects of the WEA group of companies, across all WEA jurisdictions. The position includes all responsibilities traditionally associated with the role of FD and includes (but is not limited to); company secretarial duties, compliance management of all group company entities, Workplace Health and Safety (WHS) matters, Human Resources, capital management and assistance with raising project finance. Experience in doing business in multiple jurisdictions in Africa is a core competency of this role, and the role will suit an individual that is comfortable to work proactively and independently in a dynamic environment.

The FD is adept at working with a geographically diverse team and will lead and grow WEA's finance and support functions team, and will collaborate with colleagues at Windlab Limited in Australia. In addition to leading the day-to-day management of the financial and administrative aspects of the business, the FD has a keen interest in project finance and a desire to learn about project development, in order to provide strategic support to the project team (including being involved in project finance and other corporate transactions). The FD acts as the right-hand man/woman to the MD and is a trusted member of the executive team.

KEY RESPONSIBILITIES

The key roles and responsibilities of the FD are summarised below:

- Financial planning, monitoring, management and reporting, including management and further development of financial, risk and accounting policies, systems, processes
- Reporting and accounting as per regulatory and legal requirements including taxation, annual report and accounts for all company entities, including multiple international subsidiaries
- Cashflow management across the whole organisation
- Capital management, including sourcing, administration and rationing to meet the strategic aims of the business
- Provide proactive support to the MD and executive team in the day to day running of the business
- Provide assistance and guidance to the MD on corporate transactions and international compliance matters
- Company secretarial duties and compliance matters for all company entities
- Oversee all local compliance matters (with assistance from local advisers as necessary)
- May act as a Director on subsidiaries
- Lead growth of the finance and support functions team including implementation and oversight of financial staff performance management, motivation, training, recruitment and selection
- Development of corporate structuring strategy to optimise value outcomes for the business and shareholders (with assistance from local advisers as necessary)
- Management of Auditors and other corporate and financial advisors
- Contributing to strategic planning and development as a valued member of executive team

- Preparation of and presentation to the Board of key business financial and operating performance measures
- Provision of all necessary financial information to the Shareholders of WEA for the purpose of statutory reporting
- Provide leadership to the team and oversee sourcing and contracting of grant funding assistance and concessional finance for project development and implementation
- Work closely with the project finance and financial modelling team, assisting with managing service providers and building/maintaining relationships with project finance providers and ultimately to be proactively involved in project finance transactions.
- Other areas of responsibility: company insurance, import/export administration, licensing, contracts and agreements, corporate legal matters, corporate negotiations (e.g. premises, plant, trading, acquisitions and divestments, disposals), major supplier/customer/partner relationships, regulatory bodies relationships and strategies, approvals and accreditations

PERSONAL ATTRIBUTES

- Possess high ethical standards, exhibiting honesty and integrity
- High attention to accuracy; cost conscious
- Self-starter with strong work ethic who can thrive in autonomous settings
- The capacity and willingness to perform hands-on tasks
- Strong commercial acumen and an ability to think and act strategically in order to maximize opportunities for the business
- Flexible working style, able to work at a variety of differently levels both inside and outside the organization
- Team player
- Availability and willingness to travel extensively both within Africa and outside Africa at times
- Comfortable travelling and doing business in Africa
- High attention to detail including adherence to company procedures
- Proactive approach to problem-solving and comfortable to make recommendations around resolving challenges
- Legal ability to work and reside in Cape Town, South Africa, and to travel internationally

SKILLS

- Strong accounting/financial background with excellent numerical skills
- Proven ability to influence and persuade to achieve desired outcomes
- Strong analytical, problem solving, and negotiation skills
- Strong oral and written communication skills
- Excellent organizational, planning, and prioritization skills
- Effective and positive communication across all cultures

QUALIFICATIONS & EXPERIENCE

- Minimum Bachelor's Degree
- Chartered Accountant or equivalent professional qualification
- >5 years post qualification experience in a commercial organization, or in a commercially focused role in a top tier accounting firm
- Relevant experience in doing business in multiple jurisdictions in East Africa, including corporate structuring
- Experience in establishing and/or managing businesses across multiple jurisdictions
- Experience in recruiting, training and managing a team of finance and support staff
- Project finance and/or infrastructure sector experience beneficial but not strictly necessary

Applications should be submitted to africajobs@windlab.com. Closing date: 10 April 2020.