



## Are you ready to join an inclusive workplace that values diversity and collaboration?

Windlab is hiring and we want you to join our team.

We are currently recruiting a Civil Project Engineer to join our construction project team. The position is for approximately 2 years and will be located on site (FIFO North Queensland) on a 10:4 roster.

### About Us

Our organisational culture is central to our success, and our pillars of character drive everything we do:

**Speak up** - Make a difference. The biggest challenge humanity faces need big brains, big voices, and fresh perspectives.

**Respect expertise** - Listen and learn, always. Ability trumps hierarchy. Share smarts and contribute.

**Prove it** - Science and business do not progress on assumptions. The problems we are solving deserve robust justification. –

**Collaborate** -Our skills mix is our superpower. Democratise knowledge, multiply capacity.

Windlab is the 100% Australian global renewable energy company championing the nation's clean energy transition.

We exist to go big on renewables. Fully integrated across the entire renewable energy value chain, Windlab uses world-leading science to find, construct and operate Australia's top-performing renewable energy projects. With almost 24GW currently in development or under construction, and our sights set on our five-year 10GW plan, Windlab has the science, skills and the financial backing required to deliver our ambitious pipeline and **make fossil fuels obsolete**.

### About the Role

As the Civil Project Engineer on site, you will be responsible for supervising site works associated with one or more of the civil contractors for the project, ensuring the project is delivered in accordance with the project frameworks. You are responsible for supervising all aspects of the assigned site civil works.

### Design and Supply

Be fully aware of project requirement associated with the supply and installation of the civil works to:

- Assist in ensuring the civil and structural design is progressed in a timely manner such that the various interface requirements are met.
- Ensure civil/structural and geotech inspections are conducted in compliance with Principals Requirements (ITR/ITP templates) other appropriate plans (IFCs and Civil Specifications) and accurate quality documentation is provided.
- Work with OE on certification of completeness for milestone payments
- Work with the site team members on the interfaces and overall installation management.

- Assist in reviewing the design for compliance with the Principals Requirements in collaboration with the OE.
- Undertake reviews to ensure the various supplied materials are in compliance with the various contractual requirements and applicable laws.

### **Site Civil Works**

Civil engineer needs to be fully aware of all ongoing civil site activities and provide assessments of those activities on the overall project. This will require:

- Verification of the civil contractor's performance, contract compliance, quality etc.
- Ensure the clearing works do not exceed those limits stipulated within the various development approvals.
- Close liaison with site team to ensure any issues are being handled in accordance with the various contract requirements to ensure installation works are not delayed.
- Management of the handover of the civil assets to Windlab Asset Management team including the provision of the various quality and operation documents
- Assist in completion of QA documentation in preparation of completed civil works.
- Civil Balance of Plant (cBoP) Design Supply and Install contract.
- Oversight of the civil elements (Earthworks and Foundations at Substations and O/H lines) of the Electrical Balance of Plant (eBoP)
- Installation of the civil works in accordance with the contract requirements
- Ensuring compliance with the various Development Approvals
- Site safety audits to be carried out as per Windlab requirements.

### **Contract Administration**

- Ensure that all project contract requirements are implemented.
- Ensure Company policies associated with contracts are adhered to.
- Support the preparation of contractual claims and variations as required.
- Confirm the progress of works in support of payment and variation certification process.
- Assist with reporting and processing monthly cost recording and processing.
- Provide vital input for all project reports are provided in accordance with the project and company requirements.
- Produce and/or assist in estimating with guidance on costings and commercial matters.
- Identify and potential areas of claim or variation from the contractors.
- As part of our Graduate Development Programme, you will be required to support and mentor talented graduates, ensuring their growth and success whilst on site.

### **Who we are looking for!**

As a key member of the construction project team, you will have comprehensive experience with both industrial and construction design. **It is essential that you have technical and commercial knowledge of earthworks, pavement/road, drainage, concrete, and foundation design, with a track record of working on large, complex infrastructure/construction projects.**

Having and understanding of project management, construction and engineering processes and methodologies is required.

You will be able to use your initiative, solve problems through analytical thinking; & make decisions within a driven construction environment.

You will be team-oriented and dedicated to delivering excellence. With outstanding communication skills and the ability to collaborate with diverse stakeholders, you will thrive in this role. Get brand awareness and take your passion for renewable energy to the next level!

Windfarm delivery experience would be an advantage. We are looking for someone who can make a real impact.

#### **What we offer**

- 20 weeks paid parental leave for primary and secondary carers.
- Me Days – 2 additional days per year that you may take whenever you like.
- Extended Caring and Bereavement Leave
- Corporate Volunteering – 2 days per calendar year to volunteer for a recognised non-profit organisation.
- Further education - up to \$15,000 financial assistance and 2 weeks study leave each year.
- Up to \$1,000 professional membership reimbursement
- \$1,500 annual reimbursement for any financial planning sessions you may attend.
- Up to \$1,000 reimbursement for physical exercise pursuits per annum
- Employee Assistance Program
- Educational Sessions offered throughout the year.
- Refer a friend bonus.
- Novated Car Lease
- Group Volunteering – organised by Windlab.
- Workplace Giving – we will match your contribution donated up to \$500 per annum. There are 6 charities to choose from.

Don't miss this chance to be part of a vibrant and forward-thinking team! We can't wait to welcome our newest team member. Apply now!

Click [HERE](#) to apply.

- Interviews will commence early to mid-February 2024
- Applicants are encouraged to apply at their earliest convenience. Windlab will remove this advertisement if the position is filled.
- Successful applicants must be eligible to work in Australia and agree to provide information for pre-employment checks if required for the position (which may include police record checks).

***We are Proud to be recognised as an employer of choice for women by WORK180.***

***We are a 2023 Circle Back Initiative Employer – we commit to respond to every applicant.***

*At Windlab we value the expertise and experience that each individual brings to our workplace. If there is a better way, a fresh perspective, or a counterpoint then we want to hear about it. We like to share knowledge, test thinking, bring the community into the process and ultimately multiply capability. We are looking for people from all backgrounds to join our team and help us make*

*renewable energy cheaper, easier, and more reliable. We encourage people from diverse backgrounds including women, Aboriginal and Torres Strait Islanders, people of all backgrounds, ages, sexual orientation, and those with disabilities to apply.*

