

Are you ready to join an inclusive workplace that values diversity and collaboration?

We are currently recruiting a Corporate Affairs Manager to join our team in Brisbane.

About Us

Our organisational culture is central to our success, and our pillars of character drive everything we do:

Speak up - Make a difference. The biggest challenge humanity faces need big brains, big voices, and fresh perspectives.

Respect expertise - Listen and learn, always. Ability trumps hierarchy. Share smarts and contribute. **Prove it** - Science and business do not progress on assumptions. The problems we are solving deserve robust justification.

Collaborate -Our skills mix is our superpower. Democratise knowledge, multiply capacity.

Windlab is the 100% Australian global renewable energy company championing the nation's clean energy transition.

We exist to go big on renewables. Fully integrated across the entire renewable energy value chain, Windlab uses world-leading science to find, construct and operate Australia's top-performing renewable energy projects. With almost 24GW currently in development or under construction, and our sights set on our five-year 10GW plan, Windlab has the science, skills and the financial backing required to deliver our ambitious pipeline and **make fossil fuels obsolete**.

About the Role

As Corporate Affairs Manager, working closely with the Corporate Affairs Director, you will be responsible for driving critical, high-volume strategic communication, stakeholder relations and engagement, and media response to effectively manage non-technical risk across Windlab's development portfolio, in line with Windlab's overarching business strategy and objectives.

You will coordinate the development and implementation of Windlab's corporate communication, marketing, social media, events, and internal engagement initiatives across the Windlab business.

The role requires infrequent metropolitan and regional travel.

Who we are looking for!

A self-starter, strategic thinker who has previously worked in a Corporate Affairs or strategic communication and engagement role in an extractive/heavily regulated industry, i.e. mining, resources, oil and gas or energy.

You will operate at a high level to understand strategic objectives while not being afraid to roll up your sleeves. Attention to detail is important in this role and you will have the ability to be able to problem solve and respond in a fast-paced changing environment.

You will be a team-oriented individual dedicated to delivering excellence. With outstanding communication skills and the ability to cultivate relationships and collaborate with diverse stakeholders, you will thrive in this role.

What we offer

- Employee Assistance Program

- Educational Sessions offered throughout the year.
- Extended Caring and Bereavement Leave
- Me Days – 2 additional days per year that you may take whenever you like.
- \$1,500 annual reimbursement for any financial planning sessions you may attend.
- Up to \$1,000 professional membership reimbursement
- Further education - up to \$15,000 financial assistance and 2 weeks study leave each year.
- Up to \$1,000 reimbursement for physical exercise pursuits per annum
- Refer a friend bonus.
- Novated Car Lease
- Hybrid Working options.
- 20 weeks paid parental leave for primary and secondary carers.
- Corporate Volunteering – 2 days per calendar year to volunteer for a recognised non-profit organisation.
- Group Volunteering – organised by Windlab.
- Workplace Giving – we will match your contribution donated up to \$500 per annum. There are 6 charities to choose from.
- Buddy Program – all new employees are teamed up with a more experienced employee to help them through their 3 months.
- An opportunity to contribute towards a more balanced future for the planet through renewable energy.
- Opportunity to work for an endorsed WORK180 employer.

Be part of a diverse team working on an exciting portfolio of projects!

Please click [HERE](#) to apply.

- Applicants are encouraged to apply at their earliest convenience. Windlab will remove this advertisement if the position is filled.
- Successful applicants must be eligible to work in Australia and agree to provide information for pre-employment checks if required for the position (which may include police record checks).

We are Proud to be recognised as an employer of choice for women by WORK180.

We are a 2023 Circle Back Initiative Employer – we commit to respond to every applicant.

At Windlab we value the expertise and experience that each individual brings to our workplace. If there is a better way, a fresh perspective, or a counterpoint then we want to hear about it. We like to share knowledge, test thinking, bring the community into the process and ultimately multiply capability. We are looking for people from all backgrounds to join our team and help us make renewable energy cheaper, easier, and more reliable. We encourage people from diverse backgrounds including women, Aboriginal and Torres Strait Islanders, people of all backgrounds, ages, sexual orientation, and those with disabilities to apply.

Strictly No Agencies

