

## Are you ready to join an inclusive workplace that values diversity and collaboration?

Windlab is hiring and we want you to join our team.

We are currently recruiting a Civil Project Engineer to join our construction project team. The position is for approximately 2 years and will be located on site (FIFO North Queensland) on a 10:4 roster, from Brisbane to Townsville.

### About Us

Windlab is the 100% Australian global renewable energy company championing the nation's clean energy transition. We recognise that we operate on the traditional lands of First Nations peoples who have a continued sacred connection to Country, and with that comes responsibility. *Our long-term commitment for reconciliation is to build respectful, trusting, and mutually beneficial partnerships with Traditional Owners and embed respect for Aboriginal and Torres Strait Islander cultures, stories and knowledge in everything we do.*

Our organisational culture is central to our success, and our pillars of character drive everything we do:

**Speak up** - Make a difference. The biggest challenge humanity faces need big brains, big voices, and fresh perspectives.

**Respect expertise** - Listen and learn, always. Ability trumps hierarchy. Share smarts and contribute.

**Prove it** - Science and business do not progress on assumptions. The problems we are solving deserve robust justification. –

**Collaborate** -Our skills mix is our superpower. Democratise knowledge, multiply capacity.

### About the Role

As the Civil Project Engineer on site, you will be responsible for supervising site works associated with one or more of the civil contractors for the project, ensuring the project is delivered in accordance with the project frameworks. You are responsible for supervising all aspects of the assigned site civil works.

### Design and Supply

Be fully aware of project requirement associated with the supply and installation of the civil works to:

- Assist in ensuring the civil and structural design is progressed in a timely manner such that the various interface requirements are met.
- Ensure civil/structural and geotech inspections are conducted in compliance with Principals Requirements (ITR/ITP templates) other appropriate plans (IFCs and Civil Specifications) and accurate quality documentation is provided.
- Work with OE on certification of completeness for milestone payments.
- Work with the site team members on the interfaces and overall installation management.

- Assist in reviewing the design for compliance with the Principals Requirements in collaboration with the OE.
- Undertake reviews to ensure the various supplied materials follow the various contractual requirements and applicable laws.

### **Site Civil Works**

Civil engineer needs to be fully aware of all ongoing civil site activities and provide assessments of those activities on the overall project. This will require:

- Verification of the civil contractor's performance, contract compliance, quality etc.
- Ensure the clearing works do not exceed those limits stipulated within the various development approvals.
- Close liaison with site team to ensure any issues are being handled in accordance with the various contract requirements to ensure installation works are not delayed.
- Management of the handover of the civil assets to Windlab Asset Management team including the provision of the various quality and operation documents
- Assist in completion of QA documentation in preparation of completed civil works.
- Civil Balance of Plant (cBoP) Design Supply and Install contract.
- Oversight of the civil elements (Earthworks and Foundations at Substations and O/H lines) of the Electrical Balance of Plant (eBoP)
- Installation of the civil works in accordance with the contract requirements
- Ensuring compliance with the various Development Approvals
- Site safety audits to be carried out as per Windlab requirements.

### **Contract Administration**

- Ensure that all project contract requirements are implemented.
- Ensure Company policies associated with contracts are adhered to.
- Support the preparation of contractual claims and variations as required.
- Confirm the progress of works in support of payment and variation certification process.
- Assist with reporting and processing monthly cost recording and processing.
- Provide vital input for all project reports are provided in accordance with the project and company requirements.
- Produce and/or assist in estimating with guidance on costings and commercial matters.
- Identify and potential areas of claim or variation from the contractors.
- As part of our Graduate Development Programme, you will be required to support and mentor talented graduates, ensuring their growth and success whilst on site.

### **Who we are looking for!**

As a key member of the construction project team, you'll bring extensive expertise in both industrial and construction design. Your role necessitates a deep understanding and proficiency in earthworks, pavements, regional roads, drainage, concrete and foundation design, particularly within context of large, complex infrastructure/construction projects.

Your knowledge of project management, construction, engineering processes and methodologies is crucial. With a proactive approach, analytical problem-solving skills and the ability to make decisions in a fast-paced environment.

You will be team-oriented and dedicated to delivering excellence. With outstanding communication skills and the ability to collaborate with diverse stakeholders, you will thrive in this role. Get brand awareness and take your passion for renewable energy to the next level!

Windfarm delivery experience would be an advantage. We are looking for someone who can make a real impact.

Don't miss this chance to be part of a vibrant and forward-thinking team! We can't wait to welcome our newest team member. Apply now!

Click [HERE](#) to apply.

- Applicants are encouraged to apply at their earliest convenience. Windlab will remove this advertisement if the position is filled.
- Successful applicants must be eligible to work in Australia and agree to provide information for pre-employment checks if required for the position (which may include police record checks).

***We are Proud to be recognised as an employer of choice for women by WORK180.***

***We are a 2023 Circle Back Initiative Employer – we commit to respond to every applicant.***

At Windlab, we wholeheartedly embrace the richness of our diverse workforce. We are a place of belonging for all backgrounds, perspectives, and life experiences that each team member brings. We encourage people of all genders, races, nationalities, orientations and of all abilities to join us. Please reach out if you require any adjustments during our recruitment process or need accommodations related to the role. We are committed to ensuring equitable opportunities for all candidates.

